



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, April 25, 2022**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, April 25, 2022, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Clayette Zechmeister, Mike Miller, Steve Anderson, Mike Tuckey, Nancy Barrios, Deb Cook, Amanda Ertman, Brent Dankert, Will Green, Keith Kosik

Also Present Virtual: Jon Ramirez, Cody Horton, Eean Lee, Jeremy Bouvrette, Renee Francisco, Don Derryberry, Steve Root, Mark Haney, Heather Thomas-Verhaeghe, Debbie Babich, Mary Drier, Treasurer Ashley Bennett, Matt Brown, Barry Lapp, Cindy Hughes, Alicia Miller, Kim Brinkman, Mark Ransford, Robert McKay, Pam Shook, Pat Mecham, Mary Hamlin, Jill Schmidt, Janie Hemerline, Brian Harris, Angie Daniels, Elizabeth Shook, Kristi Phipps, Bob Baxter, Heather Walther, Karen Haire, Brenda Peters

At 8:02 a.m., there were a total of 20 participants attending the meeting virtually.

### County Updates

None

### New Business

1. Health Department 2021 Audit Presentation - Heather Thomas-Verhaeghe with Gardner, Provenzano, Thomas & Luplow P.C. reviewed the 2021 Audit for the Tuscola County Health Department. Matter to be placed on the Consent Agenda.
2. Road Commission Millage and Projected Projects - Mike Tuckey, Will Green and Brent Dankert presented to the Board regarding the Primary Roads and Street Improvement Proposal, the Bridge and Street Improvement

Renewal Proposal and the road at Vanderbilt Park. Proposals to be placed on Thursday's agenda. Vanderbilt Park to be reported back to the Board by Brent Dankert for further clarification at a future meeting.

Brent Dankert updated the Board regarding the fiber optic project by Thumb Electric and that the project is moving forward.

3. Proposed Resolution Proclaiming the Month of May Motorcycle Awareness Month - Jeremy Bouvrette, ABATE of Michigan Regional Legislative Officer, explained the request for the adoption of the Resolution. Matter to be placed on Thursday's Agenda.
4. Hazard Mitigation Plan - Steve Anderson, Emergency Services Director, reviewed the Proposed Plan which will need adopted after approval by FEMA.
5. Jail Stove Bids - Mike Miller, Building and Grounds Director, opened the bids received for the project.

Elliott Food Equipment, Lansing, Michigan - \$17,707.00

Douglas Equipment, Bloomfield, West Virginia - \$15,240.00

Stafford Smith, Bay City, Michigan - \$22,620.00

Board to award project to Douglas Equipment as the low bidder. Matter to be placed on the Consent Agenda.

## Old Business

1. Potential Annex Addition Review - Keith Kosik, TSSF Architects, reviewed the site and floor plan for a possible addition on the Annex Building for County Space needs. An estimate cost projected for moving in this direction is \$2.5 million.

Recessed at 10:25 a.m.

Reconvened at 10:36 a.m.

At 10:36 a.m., there were a total of 27 participants attending the meeting virtually.

2. American Rescue Plan Act (ARPA) List of Projects, Provision of Government Services Details Potential Action - Clayette Zechmeister reviewed potential projects that were submitted by the local jurisdictions and county departments. Board discussed.
3. Board Rules of Order Discussion on Potential Amendments - Board discussed adding an item in Section 6. Conduct of Meetings to limit presentations to the Board to 15 minutes unless the Board grants additional time. Clayette Zechmeister will prepare proposed language and present back to the Board for review and approval.

## **Finance/Technology**

### ***Primary Finance/Technology***

1. Budget Amendments for First Quarter -  
Clayette Zechmeister reviewed the Internal Revenue Service Funds Capital Reserves Adjustment outline included in the agenda packet. Clayette reviewed the 2022 Health Insurance and Retirement Proposed Budget Amendments. Reviewed also were proposed adjustments in various General Fund Revenue and General Fund Expense. Matters to be placed on the Consent Agenda.
2. Tuscola County Medical Care Facility Funds Transfer Request for Various Capital Projects -  
Clayette Zechmeister reviewed the letter of request received from the Medical Care Facility. Matter to be placed on the Consent Agenda.

### ***On-Going and Other Finance***

None

### ***On-Going and Other Technology***

-Eean Lee provided an update on installing credit card processing systems in various County Departments, the security camera installation project and fiber optic to Animal Control Shelter.

## **Building and Grounds**

### ***Primary Building and Grounds***

None

### ***On-Going and Other Building and Grounds***

None

## **Personnel**

### ***Primary Personnel***

1. Resignation of Michael Rolando, Tuscola County Managed Assigned Counsel Administrator -  
Clayette Zechmeister stated she has received a letter of resignation from Michael Rolando effective May 31, 2022. Matter to be placed on the agenda for Thursday.

### ***On-Going and Other Personnel***

1. Tuscola County Managed Assigned Council Request to Add Staff Attorney -  
Clayette Zechmeister reiterated the request to add an additional staff attorney to the Michigan Indigent Defense Counsel (MIDC) program. Board discussed transitioning the office to a Public Defenders Office. The additional attorney has

been included in the new budget year beginning on October 1, 2022 but Clayette would like to move forward with this before that. Matter to be placed on Thursday's agenda.

2. Municipal Employees' Retirement System (MERS) Presentation  
(matter added) -

Commissioner Grimshaw stated he was expecting the MERS Representative to provide information comparing the Defined Benefit Program to Defined Contribution and the option of conversion of plans.

**Other Business as Necessary**

None

**On-Going Other Business as Necessary**

None

At 12:30 p.m., there were a total of 31 participants attending the meeting virtually.

**Public Comment Period**

-Nancy Barrios addressed the Board regarding Vanderbilt Park.

-Clerk Fetting thanked Tracy Violet for is attention to detail and assisting her Department.

**Adjournment**

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 12:53 p.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk